ENROLMENT DEPOSIT CONDITIONS

1) Glenvale Christian School (GCS) requires an enrolment deposit that is refundable upon departure from the School after a minimum of 12 months enrolment in the School (or at the Business Manager’s discretion).

2) The enrolment deposit is $200 per family (regardless of the number of children in the family enrolled at the School).

3) The enrolment deposit is payable when an offer of enrolment is accepted by the family. This may be in instalments, by arrangement with the Business Manager.

4) If a child does not start at the School, the refund of the enrolment deposit is at the Business Manager’s discretion.

5) The enrolment deposit funds may be invested as considered appropriate by the School management.

6) The deposit is not interest bearing to the parent.

7) The enrolment deposit is refunded upon departure of the last child in the family (by written application).

8) Application for refund of the enrolment deposit should be made to the Business Manager preferably before the child leaves the School and definitely within two (2) months of the date of departure of the child from the School. Refund application forms are available from the School office or on the School website www.gcs.qld.edu.au.

9) Parents may decline the enrolment deposit refund and request that it be donated to the School Building Fund or the School Remission Fund (Donations to the Building Fund are tax deductible).

10) Enrolment deposits that are not requested within two (2) months after the date of departure of the child from the School will automatically be diverted to the School Building Fund and a tax deductible receipt sent to the parents.

11) At the time of departure of a child, the School may use the enrolment deposit to offset any outstanding debts.

12) Failure to give one (1) term’s notice of withdrawal of a student from the School will result in the enrolment deposit being forfeited.

Please sign and date to indicate that you have read and agree to the above.

Please send the enrolment deposit of $200 and this form as your acceptance of the offer of enrolment. Deposit can be paid via Direct Deposit (details below) or by cheque. Cheques to be made payable to Glenvale Christian School. (Please contact the School if there is any difficulty in paying this amount.)

Mother/Guardian
Date:

Father/Guardian
Date:

Glenvale Christian School
BSB: 084-961
NAB Account Number: 567 091 943
Reference as: Surname & invoice number
[If invoice number unavailable Reference as: ED- (followed by your surname)]